

**BOARD OF EDUCATION**  
517 HAMILTON STREET  
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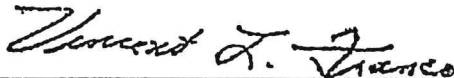
**MICHAEL R. PICHOWICZ**  
COUNSEL

RESOLVED: By the Board of Education of the Town of Harrison, County of Hudson  
and concurring with the recommendation of the Superintendent of School,

That: Recommendation to post for the position of School Leadership Team Member  
for the 2020-2021 school year.

Dated: August 17, 2020

Introduced by Commissioner Vincent Franco




**OFFICE OF THE SUPERINTENDENT  
NOTICE**

August 13, 2020

The Board of Education is accepting applications for the following position for the 2019-2020 District Curriculum Initiative:

<b>POSITION:</b>	<b>School Leadership Team Member</b>
<b>REQUIREMENTS:</b>	<ol style="list-style-type: none"> <li>1. Valid NJ Teacher Certification</li> <li>2. Strong communication/relationship building skills</li> <li>3. Understanding of the New Jersey Student Learning Standards</li> <li>4. Understanding of effective professional development</li> <li>5. Working knowledge of differentiated instruction</li> <li>6. Working knowledge of backward curriculum design</li> <li>7. Strong technology skills, including but not limited to Excel, SDS and Ed Analyzer</li> <li>8. Working knowledge of PARCC</li> <li>9. Working knowledge of national and state norm-referenced and criterion-referenced assessment standards</li> <li>10. Strong understanding of formative assessment strategies</li> <li>11. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.</li> </ol>
<b>REPORTING TO:</b>	Director of Curriculum and Instruction
<b>GOAL:</b>	To have a leadership team in each school to serve as internal professional development committees that will assist with the planning of professional development that is tailored to the unique needs of each school. To this end, members of the leadership team will also serve in the capacity of data coaches who assist their colleagues in using data to inform instructional practices and setting SGOs. Some of the member will also be on the School Improvement Teams.
<b>RESPONSIBILITIES:</b>	<ol style="list-style-type: none"> <li>1. Assess the professional development needs and assist teachers in the use of data</li> <li>2. Plan professional development</li> <li>3. Serve as data coaches, who explain and format the data for the teachers</li> <li>4. Assist with the development of SGOs</li> <li>5. Help teams of teachers and/or individual teachers to examine data, understand their students' strengths and weaknesses, and identify instructional strategies, structure programs, or curriculum to address identified needs.</li> </ol>
<b>TERMS:</b>	<b>NOT TO EXCEED 20 HOURS</b>
<b>REMUNERATION:</b>	Contractual rate

ALL APPLICATIONS MUST BE SUBMITTED THROUGH THE OFFICE OF THE SUPERINTENDENT BY **THURSDAY, August 27, 2020.**



Maureen Kroog  
Acting Superintendent of Schools/  
Director of Curriculum and Instruction

**HARRISON PUBLIC SCHOOL**  
**Harrison, New Jersey**

**JOB DESCRIPTION**

**TITLE:** SCHOOL LEADERSHIP TEAM MEMBER

**QUALIFICATIONS:**

1. Valid N.J. Teacher Certification.
2. Strong communication/relationship building skills.
3. Understanding of the Student Learning Standards.
4. Understanding of effective professional development.
5. Working knowledge of differentiated instruction.
6. Working knowledge of backward curriculum design.
7. Strong technology skills, including but not limited to Excel, SDS and Ed Analyzer.
8. Working knowledge of NJ ASK and/or HSPA.
9. Working knowledge of national and state norm-referenced and criterion-referenced assessment standards.
10. Strong understanding of formative assessment strategies.
11. Required criminal history and background check and poof of US citizenship or legal registered alien status.
12. Proof of NJ residency; as required by statute.

**REPORTS TO:** Director of Curriculum and Instruction

**PERFORMANCE RESPONSIBILITIES:**

1. Assess the Professional Development needs and assist teachers in the use of data.
2. Assist with professional development.

3. .Serve as data coaches, who explain and format data for the teachers.
4. Help teams of teachers and/or individual teachers to examine data, understand their students' strengths and weaknesses, and identify instructional strategies, structure programs, or curriculum to address identified needs.
5. Perform other duties as assigned by the Director of Curriculum and Instruction.

**TERMS OF EMPLOYMENT:** Contractual Rate

Not to exceed 20 hours.

Evaluated by the Director of Curriculum and Instruction, according to Achieve NJ standards.

APPROVED: May 18, 2020